Collection notice for parents/guardians

2026 Student residential address and other information collection (address collection)

The Australian Government Department of Education (the department) would like to notify you that we have requested for your child's school to provide residential address and other information.

Under the Australian Education Regulations 2023, the school is required to provide the department with the following information about each student at the school:

- names and residential addresses of the student's parent(s) and/or guardian(s)
- student residential address **(excluding student names)**
- whether the student is a primary or secondary student (education level)
- whether the student is boarding or a day student (boarding status).

The school collects the above information by generating a **unique and unidentifiable** student reference number (SRN) for each student record. The school only uses the SRN for this collection. **The SRN cannot be used for any other purpose**. The number only indicates to the department that each record provided is for one student.

Purpose of the collection

The address collection informs Australian Government school education policy and helps ensure funding for non-government schools is based on need.

The information collected is used to inform school funding calculations. It is combined with Australian Bureau of Statistics (ABS) data to calculate a non-government school community's anticipated capacity to contribute to schooling costs, known as the capacity to contribute (CTC) score. More information is available on the CTC page.

Use and disclosure of personal information

Your personal information is protected by law under the *Privacy Act 1988* (Cth) (the Privacy Act). Personal information is information or an opinion about an identifiable individual. Personal information includes an individual's name and contact details.

Any use or disclosure of your personal information must occur in accordance with the Privacy Act, the *Australian Education Act 2013* and Australian Education Regulations 2023.

Your personal information provided to the department through the collection may be:

- disclosed to the ABS for the purposes of the ABS linking names and address(es) with their personal income taxation data using the capacity to contribute calculations and analysis as a part of the Person Level Integrated Data Asset (PLIDA – previously known as MADIP). Find more information about PLIDA on the ABS website PLIDA page

- disclosed to an authorised person (for example, contracted auditor or identified departmental official) where the department may audit a school's collection submission. The authorised person compares the school's submission with the student enrolment information. The authorised person will not use the information for any other purpose
- disclosed to our service providers for the purpose of providing the department with information and communications technology support
- used or disclosed where it is otherwise required or authorised by law.

The department does not intend to disclose your personal information to any overseas recipients.

Aggregated information will be provided to your school in the form of school level median income for the last 3 years, rounded to the nearest $5,000. This information is provided to help your school understand their level of government funding. Your personal income information **will not** be provided to your school.

Find the department's privacy policy on the Department of Education web site. This includes information on:

- how individuals can access and modify personal information held by the department
- how complaints about potential breaches or breaches of the Privacy Act can be made
- how the department will deal with these complaints.

In association with this, the department commissioned an independent Privacy Impact Assessment (PIA). The PIA assessed the flows of information under the address collection, compliance with the Privacy Act and measures in place to safeguard the personal information being collected. The current version is available on the Department of Education web site.

What do you need to do?

You are not required to do anything. Your school is responsible for providing the department with the requested details; however, you can contact the school to update your family's details.

Contacts for further information

Your school can provide additional information about the address collection process.

Alternatively, please visit the EducationHUB address collection page.