



Organisation	Sacred Heart Primary School- THORNIE
Address	40 Ovens Road. THORNIE WA 6108
Email	admin@shthorn.wa.edu.au
Website	www.shthorn.wa.edu.au
Phone	08 9251 3000
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Principal	Mrs Miranda Swann
Position	Assistant Principal (1.0 FTE Fulltime Ongoing)

We are seeking a visionary, dynamic and enthusiastic leader to join the Leadership Team in 2019. This is an opportunity to join a school where the focus is on working with every student to reach their very finest potential in all aspects of their development.

This is a full time ongoing position commencing 1 January 2019.

Sacred Heart is a double stream co-educational school with 447 students from Kindergarten – Year 6. The school community has the benefit of having onsite an Early Learning Centre catering for 2 – 5 ½ year olds, an Out of School Hours Care service and an Inclusion Support Centre. The school enjoys a close relationship with the Parish and strong support from the parent community.

Selection Criteria:

Applications are invited from enthusiastic and innovative educators with the following attributes:

- Demonstrate a high level of competency and capability to support the principal in the Learning, Engagement, Accountability and Discipleship aspects of school leadership;
- A high level of initiative, innovation and the ability to work as part of a collaborative and dynamic leadership team;
- Demonstrate a high level of interpersonal and organisational skills and the ability to work collaboratively with staff, students, parents and the parish in developing a harmonious community atmosphere;
- Highly organised, with an understanding of school administrative work, accountability and deadlines;
- Comprehensive knowledge of current educational theories and practices and a proven ability to lead staff in educational change, curriculum development and professional learning;
- A sound understanding of the Australian Professional Standards for Teachers and the Australian Teacher Performance and Development Framework;
- Lead curriculum enhancement and change in the school through the implementation of contemporary learning programs;
- Possess demonstrated excellence in teaching as a dynamic, innovative and reflective practitioner who strives for excellence;
- Possess expertise and capacity to assist staff in ICT integration into the curriculum;
- Ability to analyse and use data to lead staff in raising student levels of achievement and school improvement processes;
- Experience in leading the school community in liturgical celebrations and guiding teachers in the implementation of the Religious Education units of work;
- Active membership of the Catholic Church, as evidenced by a Parish Priest reference;
- Demonstrated involvement in school and parish life, including participation in out-of-school activities.

Desirable expertise and experience:

- Coordinator of Professional Learning would be an advantage;
- Experience with Apple iPad and Mac devices in a school setting;
- Early childhood experience and knowledge of NQS/EYLF accountability.

Qualification/s Required:

- Exhibit an active personal witness to the Catholic Faith (Please attach Priest reference);
- Hold Accreditation for Leadership of the Religious Education Learning Area;
- Relevant four year tertiary qualification and
- A minimum of seven years teaching experience.

Full details, including a link to our aspirational shared vision, are available on the school website; www.shthorn.wa.edu.au

Applicants must have a current registration as a teacher with the Teachers Registration Board of WA (TRBWA) to be eligible for appointment. Information is available on www.trb.wa.gov.au

Applicants must be fully supportive of the objectives and ethos of Catholic education.

In applying for this position you will be providing personal information to the School. This information will be used in order to assess your application for employment.

Applicants must submit curriculum vitae, addressed to the Principal, including the names and contact numbers of three referees, one of whom must be the current employer and a Parish Priest. A current Federal Police Clearance/100 Point Identification Check must also be included. The appropriate Criminal History Record Check form is available from the Department of Education and Training website (www.det.wa.edu.au). In the case of teachers, a current Teachers Registration Board of West Australian (TRBWA) registration number shall be provided in lieu, as ongoing registration requires a current Police Clearance.

On appointment successful applicants will require a Working With Children Check. Application forms are available at certain Australia Post outlets throughout the state. A list of participating Australia Post outlets can be found on the Australia Post website at <http://apps.nowhere.com.au/austpost/postofficelocator/default.aspx>. An application for a WWC must be made in person.

Applications close: 4 September 2018